

## Ascension St. Vincent

### FINANCIAL ASSISTANCE POLICY

04/01/24

#### POLICY/PRINCIPLES

It is the policy of the organizations listed below this paragraph (each one being the “Organization”) to ensure a socially just practice for providing emergency and other medically necessary care at the Organization’s facilities. This policy is specifically designed to address the financial assistance eligibility for patients who are in need of financial assistance and receive care from the Organization. This policy applies to each of the following Organizations within Ascension St. Vincent:

*St. Vincent Seton Specialty Hospital, Inc. d/b/a Ascension St. Vincent Seton Long Term Care Hospital*

1. All financial assistance will reflect our commitment to and reverence for individual human dignity and the common good, our special concern for and solidarity with persons living in poverty and other vulnerable persons, and our commitment to distributive justice and stewardship.
2. This policy applies to all emergency and other medically necessary care provided by the Organization, including employed physician services and behavioral health. This policy does not apply to charges for care that is not emergency and other medically necessary care.
3. The List of Providers Covered by the Financial Assistance Policy provides a list of any providers delivering care within the Organization’s facilities that specifies which are covered by the financial assistance policy and which are not.

#### DEFINITIONS

For the purposes of this Policy, the following definitions apply:

- “**501(r)**” means Section 501(r) of the Internal Revenue Code and the regulations promulgated thereunder.
- “**Amount Generally Billed**” or “**AGB**” means, with respect to emergency and other medically necessary care, the amount generally billed to individuals who have insurance covering such care.
- “**Community**” means Ascension St. Vincent Seton Long Term Care Hospital’s primary service area, although not exclusive to, is Marion County which is in central Indiana. A Patient will also be deemed to be a member of the Organization’s Community if the emergency and medically necessary care the Patient requires is continuity of emergency and medically necessary care received at another Ascension Health facility where the Patient has qualified for financial assistance for such emergency and medically necessary care.
- “**Emergency care**” means care to treat a medical condition manifesting itself by acute symptoms of sufficient severity (including severe pain) such that the absence of immediate medical attention may result in serious impairment to bodily function, serious dysfunction of any bodily organ or part, or placing the health of the individual in serious jeopardy.
- “**Medically necessary care**” means care that is (1) appropriate and consistent with and essential for the prevention, diagnosis, or treatment of a Patient’s condition; (2) the most appropriate supply or level of service for the Patient’s condition that can be provided safely; (3) not provided primarily

for the convenience of the Patient, the Patient's family, physician or caretaker; and (4) more likely to result in a benefit to the Patient rather than harm. For future scheduled care to be "medically necessary care," the care and the timing of care must be approved by the Organization's Chief Medical Officer (or designee). The determination of medically necessary care must be made by a licensed provider that is providing medical care to the Patient and, at the Organization's discretion, by the admitting physician, referring physician, and/or Chief Medical Officer or other reviewing physician (depending on the type of care being recommended). In the event that care requested by a Patient covered by this policy is determined not to be medically necessary by a reviewing physician, that determination also must be confirmed by the admitting or referring physician.

- **"Organization"** means *St. Vincent Seton Specialty Hospital, Inc. d/b/a Ascension St. Vincent Seton Long Term Care Hospital*.
- **"Patient"** means those persons who receive emergency and other medically necessary care at the Organization and the person who is financially responsible for the care of the patient.

### **Financial Assistance Provided**

Financial assistance described in this section is limited to Patients that live in the Community:

1. Subject to the other provisions of this Financial Assistance Policy, Patients with income less than or equal to 250% of the Federal Poverty Level income ("FPL"), will be eligible for 100% charity care on that portion of the charges for services for which the Patient is responsible following payment by an insurer, if any, if such Patient determined to be eligible pursuant to presumptive scoring (described in Paragraph 5 below) or submits a financial assistance application (an "Application") on or prior to the 240th day after the Patient's first discharge bill and the Application is approved by the Organization. Patient will be eligible for up to 100% financial assistance if Patient submits the Application after the 240th day after the Patient's first discharge bill, but then the amount of financial assistance available to a Patient in this category is limited to Patient's unpaid balance after taking into account any payments made on Patient's account. A Patient eligible for this category of financial assistance will not be charged more than the calculated AGB charges.
2. Subject to the other provisions of this Financial Assistance Policy, Patients with incomes above 250% of the FPL but not exceeding 400% of the FPL, will receive a sliding scale discount on that portion of the charges for services provided for which the Patient is responsible following payment by an insurer, if any, if such Patient submits an Application on or prior to the 240th day after the Patient's first discharge bill and the Application is approved by the Organization. Patient will be eligible for the sliding scale discount financial assistance if Patient submits the Application after the 240th day after the Patient's first discharge bill, but then the amount of financial assistance available to a Patient in this category is limited to Patient's unpaid balance after taking into account any payments made on Patient's account. A Patient eligible for this category of financial assistance will not be charged more than the calculated AGB charges.
3. Subject to the other provisions of this Financial Assistance Policy, a Patient with income greater than 400% of the FPL may be eligible for financial assistance under a "Means Test" for some discount of Patient's charges for services from the Organization based on a Patient's total medical debt. A Patient will be eligible for financial assistance pursuant to the Means Test if

the Patient has excessive total medical debt, which includes medical debt to Ascension and any other health care provider, for emergency and other medically necessary care, that is equal to or greater than such Patient's household's gross income. The level of financial assistance provided pursuant to the Means Test is the same as is granted to a patient with income at 400% of the FPL under Paragraph 2 above, if such Patient submits an Application on or prior to the 240th day after the Patient's first discharge bill and the Application is approved by the Organization. Patient will be eligible for the means test discount financial assistance if such Patient submits the Application after the 240th day after the Patient's first discharge bill, but then the amount of financial assistance available to a Patient in this category is limited to Patient's unpaid balance after taking into account any payments made on Patient's account. A Patient eligible for this category of financial assistance will not be charged more than the calculated AGB charges.

4. A Patient may not be eligible for the financial assistance described in Paragraphs 1 through 3 above if such Patient is deemed to have sufficient assets to pay pursuant to an "Asset Test." The Asset Test involves a substantive assessment of a Patient's ability to pay based on the categories of assets measured in the FAP Application. A Patient with such assets that exceed that exceed 250% of such Patient's FPL amount may not be eligible for financial assistance.
5. Eligibility for financial assistance may be determined at any point in the revenue cycle and may include the use of presumptive scoring for a Patient with a sufficient unpaid balance within the first 240 days after the Patient's first discharge bill to determine eligibility for 100% charity care notwithstanding Patient's failure to complete a financial assistance application ("FAP Application"). If Patient is granted 100% charity care without submitting a completed FAP Application and via presumptive scoring only, the amount of financial assistance for which Patient is eligible is limited to Patient's unpaid balance after taking into account any payments made on Patient's account. A determination of eligibility based on presumptive scoring only applies to the episode of care for which the presumptive scoring is conducted.
6. For a Patient that participates in certain insurance plans that deem the Organization to be "out-of-network," the Organization may reduce or deny the financial assistance that would otherwise be available to Patient based upon a review of Patient's insurance information and other pertinent facts and circumstances.
7. The Patient may appeal any denial of eligibility for Financial Assistance by providing additional information to the Organization within fourteen (14) calendar days of receipt of notification of denial. All appeals will be reviewed by the Organization for a final determination. If the final determination affirms the previous denial of Financial Assistance, written notification will be sent to Patient. The process for Patients and families to appeal the Organization's decisions regarding eligibility for financial assistance is as follows:
  - a. All appeals will need to be submitted in writing via mail to: Ascension St. Vincent, Vice President of Revenue Cycle, 5763 Reliable Parkway, Chicago, IL 60680-5763.
  - b. All appeals will be considered by the Organization's financial assistance appeals committee, and decisions of the committee will be sent in writing to the Patient or family that filed the appeal.

### **Other Assistance for Patients Not Eligible for Financial Assistance**

Patients who are not eligible for financial assistance, as described above, still may qualify for other types of assistance offered by the Organization. In the interest of completeness, these other types of assistance are listed here, although they are not need-based and are not intended to be subject to 501(r) but are included here for the convenience of the community served by the Organization.

1. Uninsured Patients who are not eligible for financial assistance will be provided a discount based on the discount provided to the highest-paying payor for that Organization. The highest paying payor must account for at least 3% of the Organization's population as measured by volume or gross patient revenues. If a single payor does not account for this minimum level of volume, more than one payor contract should be averaged such that the payment terms that are used for averaging account for at least 3% of the volume of the Organization's business for that given year.
2. Uninsured and insured Patients who are not eligible for financial assistance may receive a prompt pay discount. The prompt pay discount may be offered in addition to the uninsured discount described in the immediately preceding paragraph.

### **Limitations on Charges for Patients Eligible for Financial Assistance**

Patients eligible for Financial Assistance will not be charged individually more than AGB for emergency and other medically necessary care and not more than gross charges for all other medical care. The Organization calculates one or more AGB percentages using the "look-back" method and including Medicare fee-for-service and all private health insurers that pay claims to the Organization, all in accordance with 501(r). A free copy of the AGB calculation description and percentage(s) may be obtained on the Organization's website or by visiting any Patient Registration department or by calling our Customer Service Department.

### **Applying for Financial Assistance and Other Assistance**

A Patient may qualify for financial assistance through presumptive scoring eligibility or by applying for financial assistance by submitting a completed FAP Application. The FAP Application and FAP Application Instructions are available on the Organization's website or by visiting any Patient Registration department or via mail by calling our Customer Service Department. The Organization will require the uninsured to work with a financial counselor to apply for Medicaid or other public assistance programs for which the patient is deemed to be potentially eligible in order to qualify for financial assistance (except where eligible and approved via presumptive scoring). A Patient may be denied financial assistance if the Patient provides false information on a FAP Application or in connection with the presumptive scoring eligibility process, if the patient refuses to assign insurance proceeds or the right to be paid directly by an insurance company that may be obligated to pay for the care provided, or if the patient refuses to work with a financial counselor to apply for Medicaid or other public assistance programs for which the patient is deemed to be potentially eligible in order to qualify for financial assistance (except where eligible and approved via presumptive scoring). The Organization may consider a FAP Application completed less than six months prior to any eligibility determination date in making a determination about eligibility for a current episode of care. The Organization will not consider a FAP Application completed more than six months prior to any eligibility determination date.

## **Billing and Collections**

The actions that the Organization may take in the event of nonpayment are described in a separate billing and collections policy. A free copy of the billing and collections policy may be obtained on the Organization's website or by visiting any Patient Registration department or via mail by calling our Customer Service Department.

## **Interpretation**

This policy, together with all applicable procedures, is intended to comply with and shall be interpreted and applied in accordance with 501(r) except where specifically indicated.

**Ascension St. Vincent Seton Long Term Care Hospital**

**LIST OF PROVIDERS COVERED BY THE FINANCIAL ASSISTANCE POLICY**

04/01/24

The list below specifies which providers of emergency and other medically necessary care delivered in the hospital facility are covered by the Financial Assistance Policy (FAP). *Please note that any care that is not emergency and other medically necessary care is not covered by the FAP for any providers.*

Providers covered by FAP

Providers not covered by FAP

All St. Vincent Medical Group Physicians	Eman Abdelghani MD
All St. Vincent Employed Physicians	Omosalewa Adenikinju MD
Christopher Belcher MD	Edgardo Agrait-Bertran MD
Francisco Delgado MD	Khurshaid Alam MD
Tracey Ikerd MD	Abeer Alqaisi MD
	Caryn Anderson MD
	Palam Annamalai MD
	Dev Arwikar MD
	Joseph Babu MD
	Chandrashekar Batchu MD
	Christopher Belcher MD
	Joshua Berg MD
	Anthony Betbadal MD
	Ruemu Birhiray MD
	Mark Bittman MD
	Megan Bock MD
	Jeffrey Bong DO
	Chandra Brahmachari MD
	Margaret Brengle MD
	Eliot Budnick DO
	Pamela Caslowitz MD
	Harigovinda Reddy Challa MD
	Dion Chavis MD
	Lea Chhiba DO
	Byron Christie MD
	Audrey Chun MD
	Francisco Contreras MD
	Saumyadip Dasgupta MD
	Samuel Dawn MD
	Daniel DeVincent MD
	Gregory Dikos MD

	Jack Drew MD
	Scott Drummond, JR DO
	David Duncan MD
	Oleh Dzera MD
	Victoria Edmond-Davis MD
	Alan Engel MD
	Tadesse Eshetu MD
	Scott Farnham MD
	Adam Finkelstein MD
	Thomas Fischer MD
	Philip Forys MD
	Lee Friedman MD
	Matthew Gentry MD
	Mekasha Getachew MD
	Stanley Givens MD
	Christopher Gouner MD
	Anne Greist MD
	Moazzam Habib MD
	Flora Hammond MD
	David Hedrick MD
	Christopher Henley MD
	Craig Herrman MD
	Jeffrey Hilburn MD
	Scott Hittinger MD
	Tod Huntley MD
	Anthony Illing MD
	Richard Isaacson DPM
	John Isch MD
	Ravi Jhaveri MD
	Douglas Kaderabek MD
	Mariam Kappil MD
	Chad Kelman MD
	Stephen Kelminson MD
	Benjamin Knepper MD
	Katherine Kobza MD
	Dhimiter Kondili MD
	Dhananjay Kulkarni MD
	Carlo Lazzaro MD
	Christopher Leagre MD
	Charles Lerner MD

	Magdalena Lewandowska MD
	Travis Lutz MD
	Kristen Maatman MD
	Mark Mahan MD
	Viney Mathavan MD
	Judith Merchant MD
	Farukh Mian MD
	Lyree Mikhail MD
	Sarah Mizuguchi MD
	Kuimil Mohan MD
	Robert Morrison III MD
	Kelly Mortell MD
	Brian Mulherin MD
	Charles Nakar MD
	Leyla Nasehi MD
	Kenneth Ney MD
	Julio Noriega MD
	Mayumi Oka MD
	Melvin Omodon MD
	Akash Patel MD
	Robert Peiss MD
	Vincent Picascio MD
	Brett Pieper MD
	Michael Plaza MD
	Sara Plett MD
	Angeli Rampersad MD
	David Ratzman MD
	Naraharisetty Rau MD
	Allan Reier MD
	Marcelo Ribeiro MD
	Keith Ridel MD
	Joshua Ring MD
	Andrew Rivard MD
	Lane Roland MD
	Michael Rolen MD
	Omar Salman MD
	Hayden Salts MD
	Jonathan Saxe MD
	John Schlueter MD
	Debra Schneider MD



	Daniel Schramm MD
	Rachel Seltman MD
	Michael Sermersheim MD
	Amy Shapiro MD
	Anwer Sheikh MD
	Heeseop Shin MD
	Craig Shouse DPM
	Jeremy Simon MD
	Mukul Singal MD
	Anjali Singh MD
	Jan Slapnicka DDS
	Gavin Slethaug MD
	James Sluss MD
	Joseph Steele MD
	Angela Stevens MD
	Larry Stover MD
	Ammar Taha MD
	Sean Takeuchi MD
	Sweta Tandra MD
	Shrey Thawait MD
	Thomas Tigges MD
	Joseph Tortorich DO
	Thomas Trancik MD
	Janet Turkle MD
	Laura Tyrrell MD
	David Valenzuela MD
	Ashwin Vasudevamurthy MD
	Shambhavi Venkataraman MD
	Robert Vogt MD
	Lori Wells MD
	Joseph Whelan MD
	Christopher Wickman MD
	Brian Wiegel MD
	Madison Wulfeck MD
	Mohamad Yousef MD
	William Zinn MD
	Zinn William Zinn MD