# Kohl's Wellness Center

# Access to your health information

Ascension provides patients of the Kohl's Wellness Center easy, secure online access to schedule appointments and manage their health information through two patient portals. Below is a quick guide on when to use each.

### Athena patient portal

The Athena patient portal allows patients to:

- Request/schedule appointments
- Update your profile
- Access billing/payment Information

To sign up for the Athena patient portal:

- Provide your preferred email to the front desk.
- A registration link will be emailed to you. Simply follow the instructions in the email to complete your registration.

## **CSM** Connect patient portal

Use the CSM Connect patient portal to:

- Send a message to your provider
- Review your results and notes
- Access allergies/immunizations information
- Request medication refills

To enroll in CSM Connect:

- Provide your photo ID and preferred email
- Complete the registration form
- You may also self-enroll (need to be 18 years or older) with your medical record number (MRN) found on:
  - A clinic or hospital depart summary for any visits that occurred after 7/20/20
    - An Ascension CSM Community Physician or Madison Medical Affiliates billing statement
    - If the patient has enrolled for access to the Athena Billing and Scheduling portal they can access a previous billing statement that will display the MRN



#### How to self-enroll in CSM Connect

To self-enroll, use the following link: https://columbiastmarys.iqhealth.com/self-enroll/ and follow the instructions on the registration page. To verify your identity, you will be asked to enter your Medical Record Number (Account Number).

#### Where to find your MRN number

For self enrollment, use the MRN without any letters or leading zeros found on your depart summary.

#### How to log into CSM Connect

 Once your account has been set up, you can access your CSM Connect account anywhere that you have access to the Internet at home, work, school, library, etc.



- Just visit http://columbiastmarys.iqhealth.com/ and log in using the username and password that you created during registration.
- The CSM Connect Patient Portal is also accessible from the HealtheLife App. Download from the App Store for use on your iPhone or Android, and search for Columbia St. Mary's.

#### How to view your health information

- 1. Click the "Secure Messaging" section. Here you can choose to send your provider a message or view previous messages sent.
- 2. Click the "Appointments" section. Here, you can choose to view upcoming appointments or request an appointment.
- 3. Click the "Clinical Record" section. Here, you can choose to view different categories of information
  - The "Clinical Record Summary" contains information about your medications, allergies, immunizations, health issues, and past procedures.
  - The "Documents & OpenNotes" section contains summaries of clinic and hospital visits, as well as any educational materials that were provided to you as part of your visit. You must have a PDF reader to view or download a document.
  - Please note, only documents dated after November 1, 2013 are available on CSM Connect.
  - The "Medications" section lists your current medications.
  - The "Labs" and "Radiology" sections will have all of your test results.
  - Lab results will appear in your chart within 48-72 hours. Radiology results may take up to a week to appear in your chart.
  - The "Download & Send "section allows you to view, download, or transmit a "Continuity of Care Document" (CCD).
- 4. Click the "Prescription Renewal" section. Here you can request a refill of your medication(s).

