




Ascension Calumet Hospital

VOLUNTEER OPPORTUNITIES

Thank you for your interest in Volunteering. The minimum age to volunteer is 16, some assignments require the age of 18 or above. We appreciate the time and talents that volunteers provide. If you have any questions, please call the Volunteer Services Office at **920-849-1717** or email MHVolun@ascension.org. More information can also be found on our website at www.ascension.org/ascensioncalumetvolunteer

CODES: Current Opportunities – Not all opportunities have openings available

Shift times as indicated or: **D** = Monday-Friday days **W** = Saturday or Sunday
AM = Morning **PM** = Afternoon **Eve** = After 4:00 PM **F** = Flexible


CRAFT PROJECTS:  **Craft can be done at home.** Volunteers create crafts, knit or sew items for sale in the Gift Shop, for special events or to be given as gifts to/patients/families. Different areas include blankets for cancer and other patients, walker bags, and other projects. **F**

EUCCHARISTIC MINISTER/MASS ASSISTANT: **F**

Volunteers distribute the Sacrament of the Eucharist to patients, as assigned by the spiritual services staff.

FUNDRAISING: **F**

Be involved with a variety of fundraising activities to generate charitable funds to enhance Ascension Calumet Hospital's patient care and improve the community health status.

GIFT SHOP:  **D (9AM-2PM) Mon. – Thurs.**

Volunteers greet customers, handle sales via money/checks/credit cards, replenish the candy supply, and dust or straighten as needed.

MAINTENANCE: **D, F**

Volunteers provide support to maintenance/facilities staff with tasks such as checking equipment, patching, wheelchair maintenance, painting and furniture assembly.

TRANSPORT SERVICE: **D (7 or 8AM-Noon or Noon-4PM)**

Volunteers greet and provide information to visitors and patients. Duties include answering information phone, sorting, and delivering mail, delivering flowers, providing wheelchair transport when needed, and keeping the lobby area tidy, escorting patients to outpatient waiting areas, to their rooms, or to emergency. Volunteers may provide wheelchair transport of patients from unit of discharge to car at hospital entrance. Volunteers sort, label and distribute new magazines and brochures and recycle the old to provide current reading materials and information to visitors and patients in designated areas throughout the hospital. Volunteers deliver supplies and equipment to and from the nursing unit, ancillary departments, and support services. Duties also include running errands, mailings and other projects as requested.

SHORT TERM PROJECTS: **F**

Volunteer for a one-time event or shorter-term project such as folding items, or a collating and mailing project.