



Current Status: Active

PolicyStat ID: 1405182



Ascension

Origination: 6/16/2004
Last Reviewed: 3/5/2015
Last Revised: 8/17/2014
Next Review: 3/4/2018
Owner: Judy Viczian: Dir Medical Staff Srvcs
Policy Area: Medical Staff
Reference Tags: *Medical Staff (Structural Category)*
Applicability: Affinity Health System
 Affinity Medical Group
 Mercy Medical Center
 St. Elizabeth Hospital

Expedited Credentialing

Summary:

It is the Affinity Health System policy to process all applications with equal standards only after the Affinity Health System Medical Staff Services Department (AHS/MSS) has obtained a completed, verified application.

POLICY

It is the intent of this policy to expedite applications that meet predefined, board-approved criteria.

PROCEDURE

Once the credentialing verification process has been completed, the medical staff services department designee will review each application and its associated additional information, and will categorize the application according to the following criteria:

I. Track One

- A. All requested information has been returned in a timely fashion.
- B. Documentation in the form of a written request for an appropriate patient care need. This request must be approved by the Vice President of Medical Affairs (VPMA) or Network Health Plan (NHP)/Network Health Insurance Corporation (NHIC) Medical Director or designee.
- C. There are no negative or questionable recommendations.
- D. There are no discrepancies in information received from the applicant or references.
- E. The applicant completed a routine education/training sequence.
- F. There have been no disciplinary actions or legal sanctions.
- G. There are no malpractice cases open, pending or closed within the last 5 years.
- H. When the case is dismissed with prejudice. (The plaintiff is barred from bringing an

action on the same claim.)

- I. The applicant has an unremarkable medical staff/employment history.
- J. The applicant has submitted a request for clinical privileges based on experience, training and is in compliance with applicable criteria.
- K. The applicant has never been sanctioned by a third-party payer (e.g., Medicare, Medicaid, etc.).
- L. The applicant has never been convicted of a felony.
- M. The applicant has had no current or previously successful challenges to licensure or registration.
- N. There has been no involuntary termination of medical staff membership at another organization.
- O. The applicant has not received involuntary limitation, reduction, denial, or loss of clinical privileges.
- P. The applicant has not experienced removal from a provider panel of a managed care entity for reasons of unprofessional conduct or quality-of-care issues.

II. Track Two

- A. All applications not meeting requirements as outlined in Track One will be processed as Track Two.

All Track One and Track Two applications will be processed through the procedures outlined in system credentialing/recredentialing/policies and bylaws.

EM3 IO_ID: 13317

Attachments:

[Medical Staff Bylaws of Calumet Medical Center](#)

Approval Signatures

Approver	Date
Angella Gelhar: Medical Staff Coord	3/5/2015