Ascension St. John

15
1SJ87

AUTHORIZATION FOR RELEASE OF INDIVIDUALLY IDENTIFIABLE HEALTH INFORMATION

Patient Name	Phone No.	Date of Birth	Social Security No.

I hereby authorize the following Ascension St. John entity (specify) _____
and its duly authorized agents and employees to ☐ **Release to or** ☐ **Obtain from** the person or organization listed below my individually identifiable health information for the use and disclosure described below. I do not authorize further release to any third party.

PERSON OR ORGANIZATION INFORMATION IS TO BE RELEASED TO OR OBTAINED FROM/PURPOSE OF RELEASE

Person/Organization to release to or obtain my information from (include address)

Name of Person or Organization

Street

City | State | Zip

Purpose of release:
- ☐ Filing insurance
- ☐ Continued treatment
- ☐ Request of patient or their legal representative
- ☐ Other (specify): _____

INFORMATION TO BE USED OR DISCLOSED – *Check all that apply*

- ☐ X-Ray Reports
- ☐ X-Ray Images
- ☐ Laboratory Reports
- ☐ Cardiology Reports
- ☐ Pathology Reports
- ☐ History and Physical
- ☐ Operative Report
- ☐ Discharge Summary
- ☐ Consultation Reports
- ☐ Nurses Notes
- ☐ Progress Notes
- ☐ Physician Orders
- ☐ Entire Chart, **ALL PAGES**
- ☐ Billing Information
- ☐ ER Reports
- ☐ View Electronic Record
- ☐ Other (specify): _____
- ☐ Surgical Lab Specimen Path Case #: _____
- ☐ Paraffin Block
- ☐ Microscopic Slides

TREATMENT DATES REQUESTED – *Check one*

☐ All dates of service ***OR*** ☐ Treatment dates between _____ and _____

REQUEST TO RECEIVE INFORMATION ELECTRONICALLY

I would like my information released to me in the following electronic format:
☐ CD (disk); ***or*** ☐ Secure electronic mail (e-mail); ***or*** ☐ Unsecure e-mail
If e-mail, send to the following e-mail address: _____
I understand that by requesting secure e-mail, my information will be transmitted in an encrypted format and that I will receive notice to establish a user name and password to limit access to my information. If requesting unsecure e-mail, I understand that my information could be viewed by others without the security protections afforded by encryption, user name and password. Regardless of the method chosen, transmission of the information may require multiple messages depending on the volume of material involved.

Faxed Results, LAB USE ONLY: Results will be faxed to patients by specific request according to the Laboratory Outreach Fax/Called Results Policy and Lab Result Availability Procedure. Fax to:

I UNDERSTAND:
- This may include records involving *communicable or venereal disease, psychiatric, drug abuse and/or alcoholism.* **The information authorized for use or disclosure may include information which may indicate the presence of communicable or non-communicable disease.**
- I may cancel this authorization at any time by sending written cancellation to the Ascension St. John facility (see back of form) that released or obtained information based on this authorization. This cancellation will not apply to information already released based on this authorization.
- This authorization automatically ends when the information is released or obtained - OR - twelve (12) months after the date signed, whichever comes first.
- The person or organization receiving information based on this authorization could re-release the information to others and federal law would no longer protect it. I release the hospital and its staff, employees, officers and directors from any responsibility from such re-release.
- Ascension St. John will not base treatment, payment, enrollment in a health plan or eligibility for benefits upon getting this authorization. EXCEPTION: If you are seeking treatment for the purpose of getting medical information to release to someone else, such as a physical for school sports or pre-employment drug tests, we can insist on an authorization before providing treatment.
- If this authorization is for marketing purposes, Ascension St. John ☐ **will or** ☐ **will not** receive indirect or direct payment from: _____

With this knowledge, I voluntarily give my consent to the use and disclosure of individually identifiable health information including information concerning my identity and release Ascension St. John and its duly authorized agents and employees from any liability in connection with the use or disclosure of the information contained herein.

Signature of Patient/Personal Representative	Date	Time	Patient/Personal Representative ID verified by: ☐ Picture ID ☐ Other (specify): _____
Authority of Personal Representative to act on behalf of Patient			

Reason Patient Unable to Sign

Signature of Witness	Date	Time

TRANSLATION: *This certifies that this Authorization was read to the patient or their personal representative in his/her native language; all representations that appear in the Authorization were understood and authorized by the patient or their personal representative.*

Interpreter's Signature	Date	Time

DRUG/ALCOHOL ABUSE RECORDS: This information has been disclosed to you from records protected by Federal Confidentiality rules (42 CFR part 2). These Federal rules prohibit you from making any further disclosure of this information unless further disclosure is expressly permitted by the written consent of the person to whom it pertains or as otherwise specified by 42 CFR part 2. A general authorization for the release of medical or other information is NOT sufficient for this purpose. The Federal rules restrict any use of the information to criminally investigate or prosecute any alcohol or drug abuse patient.
Communicable or Venereal Diseases: Oklahoma State Law (63 Okla. State. 1-502.2-3) mandates that medical information cannot be released unless the consent form includes the warning outlined above in boldface type. When such information is released, it cannot contain information from which the patient can be identified unless release of that identifying information is authorized by the patient, by a court order, by the Department of Health or by operation of law

CONFIDENTIAL INFORMATION

ASCENSION ST. JOHN ENTITY ADDRESSES

Ascension St. John Jane Phillips
Medical Records Department
Attn: Release of Information
3500 SE Frank Phillips Blvd
Bartlesville OK 74006

Ascension St. John Medical Center
Attn: Medical Record Department
1923 S. Utica Ave
Tulsa, OK 74104

Ascension St. John Sapulpa
Attn: Medical Record Department
1004 E. Bryan
Sapulpa, OK 74066

Ascension St. John Owasso
Attn: Medical Record Department
1923 S. Utica Ave
Tulsa, OK 74104

Ascension St. John Broken Arrow
Attn: Medical Record Department
1923 S. Utica Ave
Tulsa, OK 74104

Professional Pharmacy
1919 S. Wheeling
Tulsa, OK 74114

Regional Medical Laboratory, Inc.
1923 S. Utica Ave
Tulsa, OK 74104

Ascension Medical Group St. John
Attn: HIM Manager
1919 S. Wheeling Ave. Lower Level
Tulsa, OK 74104
Fax: 918-403-6302

For Radiology Images:

Ascension St. John Medical Center
Attn: Radiology Department 1923 S. Utica Ave
Tulsa OK 74104

Ascension St. John Outpatient Radiology
St. John Medical Park
8131 S. Memorial Drive
Tulsa, OK 74133

Ascension St. John Outpatient Radiology
Bernsen Medical Plaza
1919 S. Wheeling Ave
Tulsa, OK 74104

Ascension St. John Breast Center
1923 S. Utica Ave
Tulsa, OK 74104

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Name of Person or Organization

Street

City | State | Zip

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