

Please complete this form in its entirety.

**AUTHORIZATION FOR USE OR DISCLOSURE OF
PROTECTED HEALTH INFORMATION (PHI)**

Ascension Medical Group
Mail to: 1947 Founders Circle
Wichita, KS 67206

****Please mail if the records
are over 10 pages.**

Or fax to the following:

For Medical Records Phone: 316-613-4995 Fax: 316-613-5371 / 316-613-5372	For Radiology Images Phone: 316-689-9157 Fax: 316-689-9785	For Dental Records Phone: 316-613-4995 Fax: 316-274-8791
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SECTION 1 – Demographic

Patient Name: _____ Date of Birth: _____
Patient Name at time of treatment (if different): _____ Telephone Number _____
Patient Street Address: _____
City: _____ State: _____ Zip: _____

SECTION 2 – Identification of Entity/Persons/Class of Persons authorized to received PHI

Release Information FROM: <input type="checkbox"/> VCC <input type="checkbox"/> Specify Facility and Address below, including phone/fax if known _____ _____	Release Information TO: Specify Facility and Address below, including phone/fax if known _____ _____
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SECTION 3 – Type of access requested

Specify dates of treatment: _____
Please describe the specific PHI you are requesting (check all that apply):
 Abstract Consult Report(s) Office Visit Notes Medication Record
 Lab Reports Imaging/Radiology Reports Last 2 years Immunizations
 ONLY the following specified information: _____

I understand that requested information in my health record may include information relating to sexually transmitted disease, acquired immunodeficiency syndrome (AIDS) or human immunodeficiency virus (HIV). It may also include information about genetic testing, behavioral or mental health services and treatment of alcohol and drug abuse.

SECTION 4 – Expiration

Unless otherwise revoked, this Authorization shall expire upon this date: _____ or no later than one year from the date of this signed Authorization

SECTION 5 – Purpose

Purpose for use or disclosure: (check one)
 Continued Care Insurance/Disability Litigation Personal Other (Specify)

SECTION 6 – Statement of Understanding

- I understand that this authorization is voluntary and that I may refuse to sign it.
- I understand that I may refuse to sign this Authorization. If I do not sign this form, my health care or payment for health care will not be affected.
- I understand that once the disclosures authorized herein have been made, the information disclosed may be subject to re-disclosure by any recipient and no longer protected by federal privacy laws.
- I understand that I have the right to inspect the health information I have authorized to be used or disclosed by this Authorization form.
- I understand that I may revoke this Authorization at any time by delivering a written revocation to the Health Information Management Department at 1947 Founders Circle, Wichita, KS 67206
- I understand that if I revoke this authorization, it will have no effect on disclosures already made in reliance on this Authorization
- I authorize the use or disclosure of the Protected Health Information as described. I have received a copy of this form.

Signature of patient/legal representative: _____ Date: _____

Printed name of Patient or representative: _____ Representative's authority to act: _____

(Must attach copy of legal documents validating authority)

Cost includes labor and supplies up to \$18.97, plus \$.63 per page for the first 250 pages, and \$.45 per page for every additional page. Actual postage or shipping costs also may be charged. Ascension Medical Group Copy Service is provided by CIOX. If you have any questions or wish to check on the status of your request please contact CIOX customer service at 1-800-367-1500. Please allow 12 business days for processing.

