

**PARAMEDIC PROGRAM AT  
SAINT JOSEPH HOSPITAL- ELGIN  
2024-2025**

**Debra Bevins, RN-BSN, EMT-P, ECRN  
Paramedic Program Director**

## **Paramedic Training at Saint Joseph Hospital Elgin in affiliation with Elgin Community College**

Dear Prospective Applicant,

Thank you for your interest in the Emergency Medical Technician- Paramedic Program at St. Joseph Hospital-Elgin (ASJH-E). The course meets National Highway Traffic Safety Administration (NHTSA) curriculum approved by the Illinois Department of Public Health (IDPH) and upholds all requirements to obtain National Paramedic Licensure.

### **Accreditation Status:**

The St. Joseph Hospital Program upholds accreditation from the Committee on Accreditation of Educational Programs for the EMS Professions (CoAEMSP) and the Commission on Accreditation of Allied Health Education Programs (CAAHEP). Therefore, the governing body recognizes the program's substantial compliance with the nationally established accreditation standards. Because of this accreditation, graduates of this program are eligible to challenge the National Registry of EMT's paramedic examination.

### **Schedule:**

Class is scheduled to begin in August of 2024 and will conclude in July of 2025. The actual course dates and times will be announced upon acceptance into the program. Classes will be held at St. Joseph Hospital on Monday, Wednesday, and Thursday mornings from 8:00am to 12:00pm. There are also additional mandatory clinical experiences that students will be required to meet outside of classroom hours; students will be required to complete clinical rotations through a wide variety of pre-hospital and intra-hospital settings.

This program is structured to provide the students with the flexibility needed for people to volunteer, work part time, or work full time, however students must plan accordingly and treat the program as if it were a full-time job.

### **Application Process:**

**Applications for entry into the Paramedic Program must be received by the EMS office no later than 4:00 pm on May 01, 2024.**

If not submitted by your EMS Coordinator, applications must be emailed as a PDF document to the paramedic program at [sjhparamedicinstructor@gmail.com](mailto:sjhparamedicinstructor@gmail.com). Each student is required to include a \$25 application fee (this may be delivered in person at the mandatory EMT-B assessment examination in June).

*Students interested in participating in the Paramedic Program must apply directly with the EMS Department at St. Joseph Hospital and will require acceptance into the program prior to completing the registration process at Elgin Community College.*

Acceptance into the Program includes:

- a. Submission of completed application documentation
- b. Completion EMT-B cognitive and psychomotor assessment
- c. Oral interview

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Submitted applications must include the following per Joint Commission on Accreditation of Healthcare Organizations (JACHO) and/or Saint Joseph Hospital policy:

1. Completed Region IX application
2. Copy of EMT-B license, with 6 months EMT-B experience
3. Current American Heart Association (AHA) CPR card
4. Valid driver's license
5. Proof of health insurance
6. A typed professional resume
7. Two letters of recommendation (*one must be from a member of the profession: paramedic, fire officer, chief officer, EMS coordinator*)

### **Timeline:**

May 01, 2024	Application Deadline (4pm)
June 01, 2024	EMT-B Assessment & Oral Interview ( <i>email will be sent with time and location after May 1st</i> )
June 08, 2024	Acceptance/Declination letter received
June 21, 2024	Program orientation at 1700
August 19, 2024	First day of class

### **Program Expenses:**

The program requires that a variety of expenses, outside the cost of tuition, be included to ensure academic success. Anticipated program costs include the following (*all costs are estimates*):

Tuition	\$5,000
Textbooks/ online access	\$550
Platinum Planner	\$183
Castlebranch (drug testing/background check)	\$120
Uniforms	\$TBD

For additional information or questions pertaining to the program please contact the Paramedic Program Director via email.

Sincerely,

***Debra Bevins, RN-BSN, EMT-P, ECRN***

Paramedic Program Director  
Ascension St. Joseph Hospital- Elgin  
sjhparamedicinstructor@gmail.com

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**2024-2025 Saint Joseph Hospital  
Paramedic Program Application Checklist**

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**Applications must be submitted by your EMS Coordinator, or emailed to  
[sjhparamedicinstructor@gmail.com](mailto:sjhparamedicinstructor@gmail.com)**

Applications must include each of the following:

- \_\_\_\_\_ Completed Region IX Paramedic Training Course Application
- \_\_\_\_\_ Application page 2: ensure the field experience agreement is signed by employer or non-employer (sponsor)
- \_\_\_\_\_ Copy of current EMT-B license
- \_\_\_\_\_ Current AHA CPR card
- \_\_\_\_\_ Valid driver's license
- \_\_\_\_\_ Proof of health insurance
- \_\_\_\_\_ Typed professional resume
- \_\_\_\_\_ Two letters of recommendation (one from professional source)
- \_\_\_\_\_ \$25 Application Fee (cash or check- may be provided at time of assessment in June)