The medical staff shall be categorized into Active, Courtesy, Affiliated, Inactive/Emeritus and Honorary Medical Staff.

QUALIFICATIONS OF THE ACTIVE/AFFILIATED/COURTESY MEDICAL STAFF
The Medical Staff shall consist of physicians (MD and DO), Dentists (DDS), and/or Podiatrists (DPM) who are licensed to practice in the State of Wisconsin who can document their background, experience, training and demonstrated current competence; their adherence to the ethics of their profession; their good reputation; their ability to work with others; and a capacity to practice effectively and efficiently within the institution.

All members of the Medical Staff shall pledge that they will not receive from or pay to another practitioner, either directly or indirectly, any part of a fee received for professional services.

Medical Staff members must certify biennially that their current health status does not in any way impair their ability to safely exercise the clinical privileges requested or to care for patients. A disability which can be reasonably accommodated shall not bar the granting of membership or clinical privileges. Medical Staff members must provide evidence of a current negative test for TB and be assessed, by titer, for immunity to select vaccine preventable diseases as delineated in the Health Assessment Questionnaire.

The Governing Body may precondition the exercising of clinical privileges based on the practitioner’s undergoing a health examination. The examination must be performed within one year prior to appointment, or within two months following appointment, or at any time as requested by the Medical Executive Committee. Following appointment, Medical Staff members must provide evidence of a TB skin test annually, and a physical exam every four years.

Medical Staff members must submit, and at all times maintain on file in the Medical Staff Office, current evidence of continued licensure and, if applicable, DEA registration.

Medical Staff members must submit, annually*, evidence of financial responsibility in at least the minimum amount required by Chapter 655 of the Wisconsin Statutes.
This requirement may be satisfied by a certificate from an acceptable insurance company evidencing professional liability coverage. (*If a member is a locum tenens provider and insured by a locum tenens agency, evidence of current liability coverage will be required at time of services.) Failure to maintain such required financial responsibility shall be grounds for automatic suspension of a member’s clinical privileges.

If within ninety (90) days after written warning of the delinquency the member does not provide evidence of required financial responsibility, the member’s membership shall automatically be terminated.

As part of their appointment and reappointment to the Medical Staff, practitioners have a continuing obligation to comply with Federal and State laws and regulations applicable to the practice of their profession in a hospital setting.

No applicant who is currently barred from providing services in the Hospital under Chapter HFS 12 of the Wisconsin Administrative Code is eligible or qualified for Medical Staff membership or Allied Health Professional status.

No applicant who is currently excluded from any health care program funded in whole or in part of the federal government, including Medicare or Medicaid, is eligible or qualified for Medical Staff membership.

The foregoing qualifications will not be deemed exclusive and other qualifications and conditions deemed by the Hospital and the Medical Staff to be relevant may be considered in evaluating applications for membership or clinical privileges.

**Active Medical Staff**

The Active Medical Staff shall consist of practitioners who activity support the mission of the hospital by regularly admitting, performing outpatient/inpatient procedures, and/or are regularly involved in the care of patients in the hospital/community on a year-round basis.

**Prerogatives**

The prerogatives of an Active Medical Staff member shall be the following:

A. **Prerogatives**

   The prerogatives of an Active Medical Staff member shall be the following:

   1) To admit patients without limitations, unless otherwise provided in MS.4 - Section 2 of this manual and/or the Medical Staff Rules and Regulations;

   2) To exercise such clinical privileges as are granted to him or her;
3) To vote on all matters presented at general and special meetings of the Medical Staff and of the sections and committees of which he or she is a member, unless otherwise provided by resolution of the Medical Staff, such section or committee, and approved by the Medical Executive Committee and the Board of Directors; and,

4) To hold office in the Medical Staff organization and in the section and committees of which he or she is a member, unless otherwise provided by resolution of the Medical Staff, such section or committee, and approved by the Medical Executive Committee and the Board of Directors.

B. Responsibilities

In addition to the basic responsibilities of Medical Staff membership, each member of the Active Medical Staff shall discharge the following responsibilities:

1) Retain responsibility within his or her area of professional competence for the continuous care and supervision of each patient in the Hospital for whom he or she is providing services, or arrange a suitable alternative for such care and supervision;

2) Actively participate in the patient care review, utilization review, and other quality evaluation and monitoring activities required of the Medical Staff, in supervision of initial appointees of his or her same profession, and in discharging such other Medical Staff functions as may be required from time to time; and,

3) Satisfy the requirements set forth for attendance at meetings of the Medical Staff to which he or she is a member.

4) Members of the Active Medical Staff must maintain a level of hospital activity sufficient to evaluate the clinical privileges granted. The level of hospital activity will be evaluated by the Medical Executive Committee at time of reappointment. Failure to maintain an adequate level of hospital activity to support the requested privileges will result in a voluntary termination of medical staff membership or placement on the Affiliated Medical Staff.

**Courtesy Medical Staff**

Courtesy Medical Staff must meet one of the following criteria:

1) Be a member of the Active Staff of another hospital where they actively participate in patient care review programs and other quality assessment and improvement activities similar to those required of the Active Staff of this hospital; or

2) who are providing locum tenens (temporary) coverage; or

3) who are providing telemedicine services.
A. **Prerogatives**

The prerogatives of a Courtesy Medical Staff member shall be the following:

1) admit and/or be involved in the treatment of patients, order and/or suggest treatment and render a dictated or written opinion;

2) may not hold office or vote on any matter of the medical staff organization.

3) Members of the Courtesy Medical Staff must maintain a level of hospital activity sufficient to evaluate the clinical privileges granted. The level of hospital activity will be evaluated by the Medical Executive Committee at time of reappointment. Failure to maintain an adequate level of hospital activity to support the requested privileges will result in a voluntary termination of medical staff membership or placement on the Affiliated Medical Staff.

This provision is not applicable to the following:

a) physicians whose specialty is a contracted service to the hospital; or

b) physicians who are on the Active Staff at another Ascension Health Care facility and a documented request has been obtained by a current ERH Active Staff member to retain the physician’s membership and privileges for specialty on-call purposes.

B. **Responsibilities**

In addition to the basic responsibilities of Medical Staff membership, each member of the Courtesy Medical Staff shall discharge the following responsibilities:

Retain responsibility within his or her area of professional competence for the continuous care and supervision of each patient in the Hospital for whom he or she is providing services, or arrange a suitable alternative for such care and supervision;

Actively participate in the patient care review, utilization review, and other quality evaluation and monitoring activities required of the Medical Staff, in supervision of initial appointees of his or her same profession, and in discharging such other Medical Staff functions as may be required from time to time.

**Affiliated Medical Staff**

The Affiliated Medical Staff shall consist of those practitioners who utilize hospital ancillary services and whose professional practice consists of consultative services.

A. **Prerogatives**
The prerogatives of an Affiliated Medical Staff member shall be the following:

1) may not have admitting privileges;
2) may provide consultations at the request of the attending physician;
3) may order but not perform outpatient diagnostic procedures or therapeutic procedures;
4) may provide pre-procedural history and physical examinations;
5) may not hold office or vote on any matter of the medical staff organization;
6) may participate in committee and department meetings.

B. Responsibilities

In addition to the basic responsibilities of Medical Staff membership, an Affiliated Staff member may participate in patient care review, utilization review, and other quality evaluation and monitoring activities as requested.

INACTIVE/EMERITUS STAFF

The Inactive/Emeritus Medical Staff shall consist of physicians (MD and DO), podiatrists (DPM), and dentists (DDS) who are not in active practice in this time, but who had been a member of the Active Staff category in a more at one time.

A. Prerogatives

The prerogative of an Inactive/Emeritus Medical Staff member shall be to attend Hospital staff educational activities.

B. Responsibilities

1) Admits no patients
2) No participating role in the Hospital
3) Not subject to review unless required a change in status of category

HONORARY MEDICAL STAFF

The term “Honorary” Staff, is restricted to those individuals the staff wishes to honor. Such staff appointees are not eligible for clinical privileges. They may, however, attend medical staff and department meetings. The following criteria will be considered for nomination to this prestigious category.
Nominations for Honorary Medical Staff membership will not be limited to physicians, and is intended as a mechanism for honoring those outstanding individuals who the medical staff feel significantly contributed to the improvement, reputation or services of the hospital and/or medical staff.

Nominations for membership shall be submitted in writing, to the President of the Medical Staff and will include the rationale for the nomination. Nominations will be accepted from any Active Medical Staff member.

Nominations will be presented to the Active Medical Staff for ballot vote at the next regularly scheduled quarterly meeting of the medical staff. 90% of the voting members present at a quarterly staff meeting must approve the nomination.

The Honorary Medical Staff member’s name will be included on the plaque representing the entire Honorary Medical Staff. The Honorary Staff member will be acknowledged to the community via the Public Relations Department. This may include an article in the local newspaper and any other recognition felt appropriate by the Medical Staff.

LIMITATION OF PREROGATIVES

The prerogatives set forth under each Medical Staff category are general in nature and may be subject to limitation by special conditions attached to a practitioner’s staff membership, by other sections of these Bylaws, and by other policies of the Hospital.

WAIVER OF QUALIFICATIONS

Following a Joint Conference Committee, any qualification may be waived at the discretion of the Board of Directors upon determination that such waiver will serve the best interest of the patients.